

**MONTANA CHAPTER HFMA  
Hilton Garden Inn, Great Falls, MT  
Friday, February 20, 2009 8 a.m.**

Present: Tina Montgomery, Scott Thorn, Kim Lucke, Bob Olsen, Deb Green, Joe Vachal, Don Miller, Donja Erdman, JJ Carmody, Steve Scharmann, Ron Wiens and Tammy Trovatten

Absent: Greg Peterson, Sherri Renney and Chris Hopkins

**Call to Order**

Tina called the meeting to order at 8:32 a.m.

Approval of October 15, 2008 minutes and email communication December 23, 2008, Joe Vachal moved, Deb Green seconded the minutes be approved, unanimously approved.

**Important Dates**

Board Meeting – Wednesday, April 15<sup>th</sup> Bozeman, Gran Tree Inn

Region 10 – February 25-27 Glendale, Arizona

LTC - April 19-21 Fort Lauderdale, Florida - Steve, Donja and Don attending

*April 1 - Chapter Leadership Roster due - Steve*

*April 30 - End of DCMS year and 4<sup>th</sup> quarter reporting*

*May 10 - 2009-10 DCMS Member Communication Reports and Online Program*

*Planning Tool updates due*

*June 1 - Operating Budget due - Donja*

*- Chapter Balanced Score Card - Steve, Donja and Don to complete at LTC*

*- Education Program Plan due - Donja*

**Old Business**

None.

**Committee Reports**

Secretary/Treasurer Report – Donja emailed the updated financials thru February 13, 2009 to everyone prior to the board meeting. Donja reviewed the Balance Sheet, Profit and Loss and Budget vs. Actual FY09. Discussion was held.

Operating Budget - The preliminary FY2010 Budget was reviewed. Changes to that will be made after we review the rest of the agenda.

Board Shirts - It is time to order new board shirts. Black was the color of choice. Donja will make the final decision. Board members will email Donja with their size.

Program Committee – Steve passed out the updated program agenda. There is an opportunity for taking certification exams at Bozeman Deaconess. Tina and Scott will

proctor the exams. Steve reviewed the agenda. It was decided to run only 2 Tracks not 3. VHA is having a meeting at the same time as our meeting and we will probably have low attendance from CFOs. Discussion was held. Suggested topic was EHR in the clinics.

Steve discussed the committee's discussion regarding attendance at the Spring Conference. Steve is trying to negotiate with the hotel for reduced room rates. The committee suggested charging \$50 rather than our normal registration fee. He feels there should be a nominal fee because otherwise there is no investment to attend. Other ideas were discussed. Bob mentioned the Flex grant has money that they were looking at doing networking for CFOs, he suggested they work with the Chapter rather than compete with the Chapter. Bob suggested we approach the PIN to sponsor travel, they are limited to CAH. Steve will contact Carol Bischoff.

The board decided not to change the registration fees.

Sponsorship Committee – JJ reported we have \$25,100 for the year most for the fall renewals. JJ just billed \$2,700 for calendar year renewals. She has \$900 from the fall that has not paid, Centron, Dingus Zarecor and Humana. JJ has an excel to access program for the next Sponsorship chair.

Membership Committee – Greg is not available to give a report. We looked on line and we have 4 new members, 1 reinstated for a total of 206.

Audit Committee – Ron had nothing to report.

Task Force Committee – Chris and Sherri were not in attendance. Discussion was held re having a conference call on the PFS side. Bob will take the lead to set up a couple of conference calls.

Nominating Committee – Don reported current officer and next year's officers, and expiration of terms. We had about 25% of the membership vote in the election. Discussion was held that people do not know everyone on the ballot. We elected Scott Thorn, Robin Hill Tammy Trovatten and Don Miller. Lynda Nygaard was elected as the alternate.

Discussion was held regarding acknowledging Kay Wagner's retirement. *Tina will take care of this.*

Bylaws Committee – Bob reported the committee met and determined there was nothing to change at this time.

Newsletter Committee – Don reported who has contributed articles. Next newsletter is due out the end of April.

Website – Joe has ongoing maintenance on the website. Let Joe know if there is a dead

link anywhere as there are 100s to keep updated. The career page is getting more hits. Right now we only have one posting on the website. The site is getting 30-40 hits per day. One day we did get 118 hits. Joe contacted National re electronic online storage but has not heard back. Wells Fargo now offers online document storage for 1GB for \$4.95/month. Steve reported National is going away from it because nobody used the service. The Wells Fargo site would only be available to board members on the Wells Fargo site. Don moved to spend \$4.95/month for the Wells Fargo online storage. Steve seconded the motion, motion passed unanimously. Joe will check into the details.

### **New Business**

Spring Conference - discussed during Program committee report

Region 10 Conference - there are currently 130 registrants and none are from Montana. The Region conference is every 2 years. Discussion was held re sending someone from the Chapter and that it needed to either be a Board Member or someone involved with Chapter activities.

Board Meeting Attendance - there can only be 2 unexcused absences in the bylaws. Greg Peterson and Sherri Renney have missed 3 meetings this year. *Tina will have a discussion with them.* Chris has also missed several meeting but has let us know of his changes and has decided not to rerun for the board and is going off the board this year. Bob reported that if we have board members leaving the board the President appoints to fill those slots. Don reported that we did have members that were not elected that may be interested in filling the empty board positions. Tina will contact Don if she needs to appoint directors.

Election of New Officer - JJ nominated Don Miller. Deb seconded the motion. Tina asked for other nominations. Joe moved to cease nominations, JJ seconded. Motion to elect Don Miller was approved unanimously with Don Miller abstaining from the vote. Welcome Don!

### Committee Chairs 2009-2010

Newsletter/Publicity - Tammy Trovatten  
Website Director - Joe Vachal  
Task Force & Current Issues - Sherri Renney/Linda Nygaard  
Nominating - Kim Lucke  
Bylaws - Kim Lucke  
Founders Points Contact - Bob Olsen  
Audit Committee - Scott Thorn  
Membership - Greg Peterson/Robin Hill  
Sponsorship - Tina Montgomery  
Program - Donja Erdman

*All committees should be finalized by the April meeting for Steve to enter into National website.*

Bank signature cards will be updated in April.

The June board meeting will be the mini LTC. June 12 is the tentative date. Steve will look at Las Vegas, 320 Ranch or Fairmont.

Spring Meeting April 2010 - Steve will book the Gran Tree Inn in Bozeman just for a backup. Donja will research Missoula for possible locations. JJ suggested also check into webex capability.

The meeting was adjourned at 11:46, Steve moved to adjourn, Kim seconded, motion passed unanimously.